

Our Ref: SSM/MMY.033

15 October 2020

Dear Parents/Carers

We have been delighted to see our students back through the door since September. The school and staff have worked tirelessly to make sure students are receiving a well-balanced curriculum in these challenging times. However, there is the possibility that individual children, a class bubble or even a whole year group may have to self-isolate due to Covid-19. Therefore, the school has put into place additional measures since the Summer to cater for such scenarios. We know that remote learning can never fully replicate the full learning experience. Nevertheless, through innovative online platforms and access to resources we are confident that your sons and daughters will be able access the knowledge they need for their curriculum.

Students who are self-isolating follow their normal timetable each day to the best of their ability. The school website now has a dedicated page with links to remote learning which can be found here:

<https://www.stowhigh.com/remote-learning/>

On this page will be links to key applications such as **Microsoft SharePoint** and **Show My Homework**. Any student isolating can access their classwork and resources through SharePoint via any electronic device such as computer, tablet or even mobile phone. The SharePoint app can be downloaded for free and students can sign in using their school accounts. Staff have clearly labelled folders into year groups and topics which are relevant to the class lessons. If your child does not have the internet or a device to access the work we will do all we can to support them. It is important that we are aware of such barriers, so please do let us know by notifying myself. Families can request hard copies of learning resources and workbooks that can be collected by a friend or family member who is not isolating. Students should continue to access their homework as normal to ensure they do not fall behind and can transition smoothly back into the classroom.

Feedback and assessment of learning should remain regular and students may be required to send in work to their teachers. This can be done by simply attaching the relevant work and emailing it to the teacher via their school email accounts. Students should only ever use their school email accounts. If the students cannot attach the work electronically then can take photographs of their work and again send via their school email. Those that do not have access to the internet can bring their work back into school once their isolation period has finished. Staff will then be able to give feedback. Staff have been directed to follow the school's behaviour policy to follow up on key work that has not been completed.

If you have any questions about the details outlined in this letter, please do not hesitate to contact me.

Kind regards

Steven Smith

Mr Steven Smith
Assistant Headteacher (Teaching & Learning)

Tier 1: Remote learning for individuals or small numbers of students who are self-isolating

Summary

<p>A. Students who are self-isolating follow their normal timetable each day from home to the best of their ability.</p>
<p>B. All resources will be accessible on a department 'SharePoint' page https://www.stowhigh.com/remote-learning/. Departments will front load the work applicable to that half term so that a pupil can pick up wherever they left off at any point in the half term. Students who are also off for any general illness can access the resources for work they have missed.</p>
<p>C. Each department will have folders for relevant year groups. If you are unable to find the work please email your child's teacher via the school email for advice.</p>
<p>D. As in line with the school's current policy class/book work would not need to be marked however any assessments or significant checkouts would be submitted by the student online or via email. Staff feedback would be required. Students will upload work electronically or by attaching photographs of the work with their name attached and emailing it directly to the teacher. If students do not submit the assessment or checkout work, then staff will follow the school's behaviour policy.</p>
<p>E. Students will also be expected to complete homework when in isolation so they do not fall further behind their peers. This will be accessed via SMHW.</p>
<p>F. Resources will support guided and independent practice, focussing on effective self-study and will normally include PowerPoints, videos, worksheets or booklets. Staff can also direct students to online platforms such the Oak National, Hegarty Maths and Bedrock literacy as long as they are line with the pupil's curriculum.</p>
<p>G. NOTE- Where some students will still have limited access to technology or Wi-Fi at home workbooks and textbooks can be collected at front office on a student by student basis. Parents will be asked to request this from the front office.</p>