

Our Ref: DLA/323.LCO

21 September 2021

Dear Parent/Carer

It is with huge regret that I have to inform you that we have had a data breach at school. In particular details of students SEND "pupil passports" from Year 8-11 have been accessed by one parent, who assures me she has not opened the documents. Alongside this there is data contained within our subject based SharePoint pages that were shared with students during lockdown.

The technical nature of this incident has delayed my ability to inform parents accurately, however, I now have the full picture of data accessed.

I continue to investigate the cause of this failure, and have contacted Waveney Valley Academies Trust, the Information Commissioner's Office and the LEA. The loophole that led to this breach has been closed and the files removed.

Please accept my apologies for this occurrence and be rest assured that lessons are being learnt and a full security review is taking place. If you have any queries or questions I am more than happy to try and answer. Please email me at d.lee-allan@stowhigh.com.

Kind regards



Mr D Lee-Allan
Headteacher