

Our ref: MMY/506.LCO

8<sup>th</sup> April 2022

Dear Families

### **Year 11 Prom - 30th June 2022**

We are delighted to say that we are keeping the school tradition of the Year 11 Prom which has been arranged for Thursday 30th June 2022 at Fynn Valley Terrace, Ipswich.

This is a celebration event for Year 11's. It will be a fun-filled evening, comprising of a buffet style BBQ and a disco. Arrival time is 6:30pm for a sit down meal at 7:30pm followed by dancing. The event will finish at approximately 11.30pm. I believe that it is important that all students enjoy a well-organised event; I would therefore like to make you aware of a few points in advance.

If your son/daughter would like to attend please log on to Parent Pay [www.parentpay.com](http://www.parentpay.com) the tickets will be available to purchase from Friday 8th April at a cost of £31.50. We are asking for a deposit of £10 or the full cost of the ticket to be paid by Monday 2nd May 2022 to allow us to finalise the numbers as soon as possible. The remaining amount for the ticket will then need to be paid by Monday 30th May 2022.

The event is run as an 'extra-curricular' event and therefore there is no obligation for students to attend. As such the school will withdraw tickets from any student whose behaviour is unacceptable or inappropriate in the lead up to this event. Should the school decide, following the issue of a ticket, that a student's place at the prom is to be withdrawn, the cost of the ticket will then be reimbursed. After 1st June no tickets will be refunded unless in exceptional circumstances. If students decide not to go after full payments have been made and after the 1st June, they will not receive a refund.

The prom has to follow the regulations of the venue; no smoking on the premises, and no alcohol can be purchased by any student on the night. Supervising staff will have the right to refuse entry to anyone suspected of unsuitable behaviour. Should this happen, there will be no refunds given.

I believe guidelines should be made clear at this early stage so all students understand the importance of my high expectations and to help ensure an enjoyable and memorable evening for all.

I will send out a Forms questionnaire for students to complete closer to the time to indicate any specific dietary requirements.

If you have any concerns or wish to discuss this further, please contact me at [r.dolby@stowhigh.com](mailto:r.dolby@stowhigh.com)

Kind regards

*Mrs R Dolby*

Mrs R Dolby

Head of Year 11