

Our Ref: KRO/640.DLY

28 September 2022

Dear Families

Year 7 Settling-in Tripod Evening – Thursday 29 September 2022

I am writing to inform you that on Thursday the 29th of September 2022, we are holding a Year 7 Settling-in Tripod Evening for the parents and carers of Year 7 students. The appointments will take place between 5.00pm and 6.30pm.

If your child has settled into life at our school well and you have no queries or concerns, then you do not need to attend this evening. This is only intended for those who have questions or would like to raise anything with us. A full subject Tripod Evening will take place later in the academic year.

The evening will be held remotely, using Parent Booking. We are doing this remotely as it gives us some significant advantages over a face-to-face meeting, such as families with younger children do not need to make babysitting arrangements, without the need to travel to and from the school less time is necessary for busy parents, the evening keeps to time etc.

We have an online booking system for Parents' Evenings and here is what you need to do: Go to: <https://parents-booking.co.uk/stowmarket>.

You will need:

Your child's first name and legal surname

Your child's date of birth

Your child's Tutor Group – see below

The system will be live **today** and you will then be able to make bookings for Parents' Evening. There is a short guide included with this letter which explains the three simple steps needed to make an appointment.

Form Tutor	Register Class
Mrs J Standen	7S
Mr M Gilbert	7T
Ms E Jenkins	7O
Miss J Howland	7W
Mrs G Page	7H
Ms G Smith	7I
Mrs G Whitfield	7G

Helpful Hints – Read before Booking

- Your child's date of birth has to be entered in exactly the right format, using four digits for the year of birth e.g. 12/01/2011
- Where it says 'child's register class', you need to type the code from page 1, such as 7S, and not the teacher's name
- The email address you enter is only required to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email that is the problem because the system does not actually hold your email address – please refer back to the tips above

If you are unable to book at home, please contact school on 01449 613541 and a member of the office staff will help you.

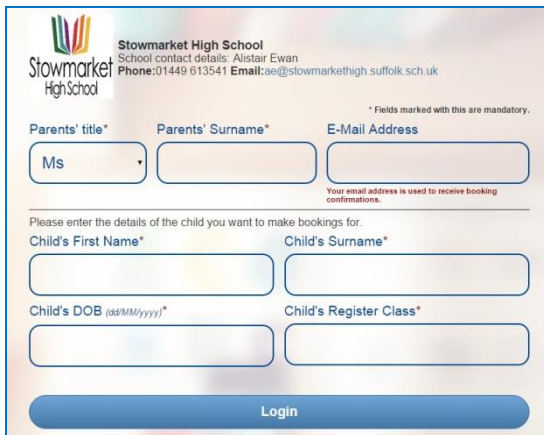
Kind regards

K Rourke-Beasley

Karl Rourke-Beasley
Deputy Headteacher

Guide

Step 1: Complete your details



Stowmarket High School
 School contact details: Alistair Ewan
 Phone: 01449 613541 Email: ae@stowmarkethigh.suffolk.sch.uk

* Fields marked with this are mandatory.

Parents' title* Parents' Surname* E-Mail Address

Ms

Your email address is used to receive booking confirmations.

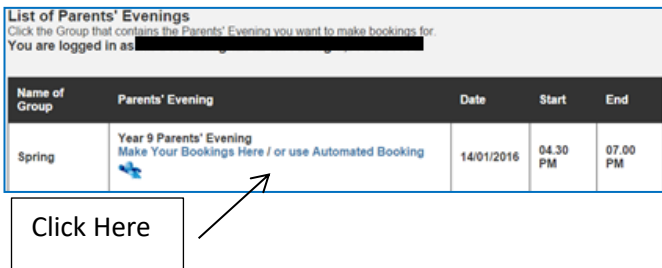
Please enter the details of the child you want to make bookings for.

Child's First Name* Child's Surname*

Child's DOB (dd/MM/yyyy)* Child's Register Class*

Login

Step 2: Choose the evening

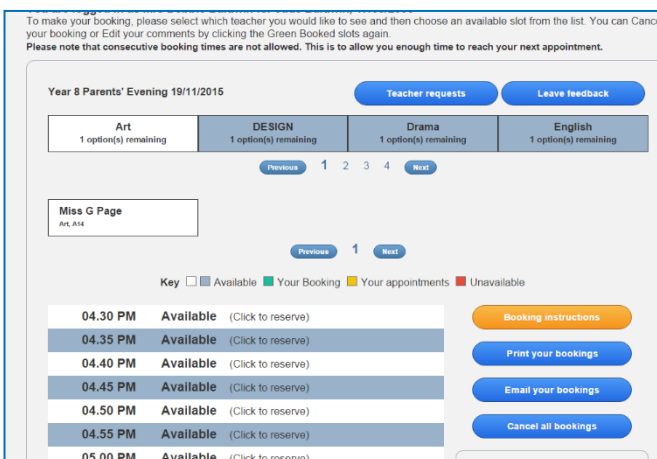


List of Parents' Evenings
 Click the Group that contains the Parents' Evening you want to make bookings for.
 You are logged in as [redacted]

Name of Group	Parents' Evening	Date	Start	End
Spring	Year 9 Parents' Evening Make Your Bookings Here / or use Automated Booking	14/01/2016	04.30 PM	07.00 PM

Click Here

Step 3: Start to select your bookings by clicking the subjects and selecting your time. When you have finished the system will email the bookings to you. If you have any questions do not hesitate to contact us.



To make your booking, please select which teacher you would like to see and then choose an available slot from the list. You can Cancel your booking or Edit your comments by clicking the Green Booked slots again.
 Please note that consecutive booking times are not allowed. This is to allow you enough time to reach your next appointment.

Year 8 Parents' Evening 19/11/2015

Teacher requests Leave feedback

Art 1 option(s) remaining DESIGN 1 option(s) remaining Drama 1 option(s) remaining English 1 option(s) remaining

Previous 1 2 3 4 Next

Miss G Page
 AEL A14

Previous 1 Next

Key Available Your Booking Your appointments Unavailable

04.30 PM	Available	(Click to reserve)	Booking instructions Print your bookings Email your bookings Cancel all bookings
04.35 PM	Available	(Click to reserve)	
04.40 PM	Available	(Click to reserve)	
04.45 PM	Available	(Click to reserve)	
04.50 PM	Available	(Click to reserve)	
04.55 PM	Available	(Click to reserve)	
05.00 PM	Available	(Click to reserve)	