

Our Ref: KRO/768.JCP

11<sup>th</sup> January 2023

Dear Families

You are invited to the Year 11 Parents' Evening on **Thursday, 19<sup>th</sup> January 2022**, between 4.00pm – 6.30pm.

This Tripod Evening will allow you an opportunity to meet your child's teachers and discuss with them your child's progress. This is an extremely important Tripod Meeting because it follows your child's recent Pre Public Exams (PREs). These PREs are the best indication that you will have in terms of how well your child will do in their real exams, this summer.

We also strongly recommend that students attend with their parents.

During this evening we will also:

- Provide you with your son/daughter's latest effort check and report
- Provide you with your son/daughter's latest Pre-Public Exam results.

Appointment slots are five minutes; if you feel on the evening that a longer discussion is necessary for particular reasons, you will need to arrange a separate appointment at another time.

Mr Rourke-Beasley (Deputy Headteacher), Mrs. Orton (SENDCO) and Mrs. Harrigan (Head of Yr 11) will be available for appointments if you have any questions you would like to discuss with them. **If you are using the booking wizard please remember to de-select these members of staff if you do not want an appointment with them.**

Please log onto <http://www.parents-booking.co.uk/stowmarket> to make your appointments.

I look forward to seeing you on the 19<sup>th</sup> January.

Yours sincerely

*K Rourke-Beasley*

Mr Rourke-Beasley  
Deputy Headteacher

## How to Make Parents Evening Appointments

Go to: <http://www.parents-booking.co.uk/stowmarket>

Here you will see which appointments are available, and also be able to select one that is convenient for you.

You will need:

Your child's first name and legal surname

Your child's date of birth

Your child's Tutor Group – see below

The system is live from 12.00 noon today. This guide explains the three simple steps needed to make an appointment.

Form Tutor	Register Class
Mr West	11S
Mrs Mudhar	11T
Mr Blewitt	11O
Mr Hawkins	11W
Mrs Relf	11H
Mrs Fisher	11I

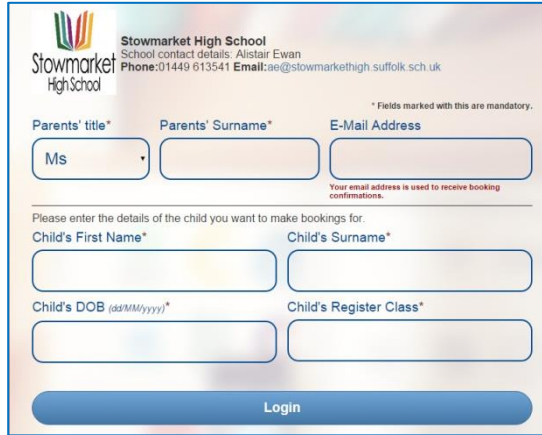
## Helpful Hints – Read before Booking

- Your child's date of birth has to be entered in exactly the right format, using four digits for the year of birth e.g. 14/01/2003.
- Where it says 'child's register class', you need to type the code from page 1, such as 11S, and not the teacher's name.
- The email address you enter is only required to get a confirmation of your appointment. If the system is saying it does not recognise you, it will not be the email that is the problem because the system does not actually hold your email address – please refer back to the tips above.

## Guide

**Step 1: Complete your details**

Click Here

Stowmarket High School  
 School contact details: Alistair Ewan  
 Phone: 01449 613541 Email: [ae@stowmarkethigh.suffolk.sch.uk](mailto:ae@stowmarkethigh.suffolk.sch.uk)

\* Fields marked with this are mandatory.

Parents' title\* Parents' Surname\* E-Mail Address

Ms

Your email address is used to receive booking confirmations.

Please enter the details of the child you want to make bookings for.

Child's First Name\* Child's Surname\*

Child's DOB (dd/MM/yyyy)\* Child's Register Class\*

Login

**Step 2: Choose the evening**

List of Parents' Evenings  
 Click the Group that contains the Parents' Evening you want to make bookings for.  
 You are logged in as [redacted]

Name of Group	Parents' Evening	Date	Start	End
Spring	Year 9 Parents' Evening Make Your Bookings Here / or use Automated Booking	14/01/2016	04.30 PM	07.00 PM

**Step 3: Start to select your bookings by clicking the subjects and selecting your time. When you have finished the system will email the bookings to you. If you have any questions do not hesitate to contact us.**

To make your booking, please select which teacher you would like to see and then choose an available slot from the list. You can Cancel your booking or Edit your comments by clicking the Green Booked slots again.  
 Please note that consecutive booking times are not allowed. This is to allow you enough time to reach your next appointment.

Year 8 Parents' Evening 19/11/2015

Teacher requests Leave feedback

Art 1 option(s) remaining DESIGN 1 option(s) remaining Drama 1 option(s) remaining English 1 option(s) remaining

Previous 1 2 3 4 Next

Missa G Page

Previous 1 Next

Key  Available  Your Booking  Your appointments  Unavailable

04.30 PM	Available	(Click to reserve)
04.35 PM	Available	(Click to reserve)
04.40 PM	Available	(Click to reserve)
04.45 PM	Available	(Click to reserve)
04.50 PM	Available	(Click to reserve)
04.55 PM	Available	(Click to reserve)
05.00 PM	Available	(Click to reserve)

Booking instructions  
 Print your bookings  
 Email your bookings  
 Cancel all bookings