

At Stowmarket High School, all students on the SEND register and the Additional Needs Register will have a Pupil Passport. This is a useful person-centred document and incorporates the students name, year group and form and has a photograph of the student on it. It also outlines the students:

1. Learning profile
2. Strategies to support learning
3. Students' voice
4. Exam access arrangements
5. Goals and aspirations
6. Other information

The document is a useful vehicle for meaningful discussion around learning between the teacher, the student, and their families. It involves the family in positive discussions around effective approaches to enable better engagement and learning.

At Stowmarket High School the passport gives the teacher and student a number of strategies to choose from so that they can be supported in class. These strategies are currently being updated to include **Must, Should and Could** signposts. Not every strategy would be used in every lesson.

This document is student focused, the information contained in the passport is presented on just one page, making it easily accessible and offers a purposeful way of sharing important information. It is a working document which is updated throughout the year. Families can contact the SEND team to discuss a pupil passport at any point throughout the year, however they will be invited to, two pupil passport evenings a year and they can also speak to a member of the SEND team about their child's passport during the schools Tripod evenings.

Pupil Passports are added to Go4schools, which means that every member of staff has access to them. Parents can view their child's pupil passport through GO4Schools.

If you believe that your child would benefit from a pupil passport, please contact Mrs Rachel Orton, SENCo. Email r.orton@stowhigh.com