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15th April 2024

Our Ref: TWE.JCPYear11InstructionsforCandidates

Dear Families

On Thursday this week students in Year 11 will receive an assembly highlighting the 'Instructions for Candidates' as set out by the exam boards and the Joint Council for Qualifications (JCQ). The purpose of the assembly is:

- To ensure candidates are provided with all relevant information about their exams in advance of any exams being taken
- To ensure students have copies of all relevant JCQ information and that documents and exam room posters are provided
- To inform candidates about malpractice in examinations and assessments
- To answer any questions candidates may have
- To signpost candidates to any exams-related policies and procedures that they need to be made aware of

During the assembly students will be directed towards the Candidate Exam Handbook, Warning to Candidate Poster and Unauthorised item Poster. It is imperative that students have read each of these documents and are aware of the information they contain. They are all attached to this email.

Students will also be shown the following video as set out by the Exams

Officer: <https://www.youtube.com/watch?v=xLDe6JDlcjU>

Please can you support us and your son/daughter by ensuring that they have read the documents attached.

Yours sincerely

Tom West

Mr West
Assistant Headteacher



Kingfisher Schools Trust

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Registered company number: 07682294

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